

# GRADUATION CHECKLIST

**Graduation is May 8, 2010!**

Check your Grace email often for updates.

## 1. PARTICIPATION:

Participation in Baccalaureate is **required**.

Participation in Commencement is **required**.

- *If a legitimate conflict exists, you must submit a signed, dated, written request to the Academic Dean's Office for approval by March 1, 2010.*

## 2. REGALIA (cap and gown) **Order [HERE](#)**

## 3. ANNOUNCEMENTS **Order Online:**

- Announcements may be ordered directly from *Graduation Resources* via their online order form. Orders must be placed 4 weeks before Commencement in order to receive them in time to mail them out. They will be mailed directly to you.
- **[Order your announcements Here!](#)**

## 4. CLASS RINGS AND DIPLOMA FRAMES **Online Orders:**

- **Class rings by Jostens:** Go to [www.shopjostens.com](http://www.shopjostens.com) to design and order your class rings. There are many rings to choose from and you can see your finished design right away.
- **Diploma Frames** may be ordered from [www.diplomaframe.com](http://www.diplomaframe.com) They have some beautiful frames with the Grace Seal, specially designed for you.

## 5. SENIOR LUNCHEON AND PRESIDENT'S BREAKFAST:

You will receive an invitation for both of these events.

- Reply (RSVP) for Senior Luncheon [here](#).
  - You will be allowed 3 free tickets (yourself and 2 guests); each additional is \$13.00 per person, to be paid before the event
- Reply (RSVP) for President's Breakfast [here](#).
  - 1 free ticket (for yourself) - any additional will be \$8.50 per person to be paid before the event

## 6. Update your **PERMANENT MAILING ADDRESS, PHONE number, and EMAIL** on IQWeb.

*Students alone assume the responsibility that all requirements are met prior to the deadline for graduation.*

*Please refer to your catalog and program plans for graduation requirements, and meet with your advisor.*

*(Here is a link for further information about graduation requirements [Graduation Application Information.](#))*

### Commencement Week Schedule:

Friday, May 7, 2010	<i>Breakfast with the President</i> Reservations REQUIRED. RSVP <a href="#">here</a> .	8:30 a.m. ARC
Friday, May 7, 2010	Students meet with Cap & Gown	10:00 a.m. TAB 345
Friday, May 7, 2010	<i>Baccalaureate/Honors Chapel</i>	10:30 a.m. Suckau Chapel
Friday, May 7, 2010	<i>Senior Luncheon</i> with Faculty & Friends Traditional Undergraduates & EXCEL graduates Reservations REQUIRED. RSVP <a href="#">here</a> .	12:00 p.m. Dining Commons
Friday, May 7, 2010	<i>Commencement Rehearsal</i> Required Attendance	3:30 p.m. Westside Church 15050 W. Dodge Rd.
Saturday, May 8, 2010	Students Meet Fellowship Hall with Cap & Gown	1:30 p.m. Westside Church 15050 W. Dodge Rd.
Saturday, May 8, 2010	<i>Commencement</i> <b><i>Family and friends need to arrive early!</i></b>	2:00 p.m. Westside Church 15050 W. Dodge Rd.

### Fees

A \$200 graduation fee will be added to your account when you apply for graduation, which includes your Regalia. You will be required to pay this even if you do not participate in the graduation ceremony.

**Check your Grace email or update your preferred email address with the Registrar's Office. Reminders and schedule updates will only be sent electronically. Questions regarding graduation may be addressed to Joy Fjare, [joyfjare@graceu.edu](mailto:joyfjare@graceu.edu), (402.449.2845).**